

Title:	FCT Domestic Energy Assessor (DEA) Programme
Date:	8 days run over 4 weeks
Days:	You will be required to attend the centre two days a week (Mondays and Tuesdays)
Location:	FCT, Shaftesbury House, 49-51 Uxbridge Road, London, W5 5SA (see map overleaf)
Trainers:	Malcolm Buchanan / Stan Hughes / Neil Aris
Programme Fee:	Funding is available to eligible candidates (please refer to the Funding section below) £2250 + VAT per learner if not eligible for funding (includes all costs i.e. accreditation, certification, CRB check, all programme materials)

The day will commence at 09.15 and run until approximately 15.30. **(PLEASE NOTE REGISTRATION AND INDUCTION STARTS AT 9.00 ON THE FIRST DAT OF TRAINING)**

Minimum Entry Requirements

Ability to:

- use the internet;
- upload and download information from the Web;
- compose professional letters;
- save own work on memory stick.

Background Checks

All participants will be required to complete a criminal records bureau (CRB) certificate (at the basic disclosure level). This must be completed before a participant can be fully accredited. For more information about the CRB certificate please refer to the following website: <http://www.crb.gov.uk>

Programme aims

The training programme is designed to provide participants with the skills and knowledge to carry out domestic energy assessments to industry set standards.

Programme objectives

The programme objectives are to complete four modules over four weeks, through a portfolio of evidence and an external assessment. The four modules are:

- Heating and Hot water
- Age and Construction of Property
- Data Input and Simulated Energy Performance Certificates (EPC)
- Examination and Guidance on Portfolio Building

Topics to be covered within the modules:

- The role and purpose of a DEA
- Working professionally and safely
- Construction and age of properties
- Heating and hot water
- RdSAP (Energy Assessment Software) data entry
- Conducting energy assessments
- Exam preparation

Our programmes are planned for a maximum of 12 candidates. However, **no programme** will run with less than 5 candidates.

Support

You will receive programme manuals to guide you through each module. You will be able to make contact with your trainer by e-mail or telephone outside of classroom time.

Portfolio of evidence and exam

You will start building your portfolio as you progress through the programme. On top of the classroom training, you will be given an additional three months to complete and submit your portfolio for independent assessment and verification.

On the final day of the programme you will be required to sit an online exam – the exam must be passed in order to complete the programme.

Accreditation

On successful completion of the programme (exam and portfolio), you will be awarded the City and Guilds Level 3 Diploma for Domestic Energy Assessors (6020). On receipt of your 6020 certificate you will be able to apply for accreditation through any approved accreditation body to enable you to carry out and issue energy certificates.

FCT has negotiated an agreement with ECMK to exempt FCT delegates from the annual accreditation fee for the first year (this does not include EPC issuing costs).

This programme has been developed to qualify and accredit candidates within the specified timeframes.

Funding

Funding is available for participants who fulfil set funding criteria. Funded participants will be required to cover the costs of the CRB certificate.

Funding criteria:

- Employed or Self-Employed (please refer to the FAQ for further details)

Contact Detail

If you would like further information about the programme or to book a place, please contact Katrina Harris or Monika Brooks at FCT via telephone or email.

Phone: 020 8840 5370

Email: katrina.harris@fct.uk.com or
monika.brooks@fct.uk.com

